

WISCONSIN RIVER RAIL TRANSIT COMMISSION

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Gerald Shroble, Chairman

MEMBER COUNTIES: CRAWFORD-DANE-GRANT-IOWA-ROCK-SAUK-WALWORTH-WAUKESHA

DATE: 28 January 2004
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Joni Herren Graves, Administrator - Wisconsin River Rail Transit Commission

**Meeting of the WRRTC Full Commission
on Friday – 6 February 2004**

10:00 a.m. Full Commission Meeting

Dane County Highway Garage, 2302 Fish Hatchery Road, Madison, WI

If you will not be attending the meeting please call 608.342.1057.

The Agenda for the meeting is on the reverse.

If you have any questions regarding the Agenda, or if our mailing information for you is incorrect, please email or call our office. My new e-mail address is: gravesjh@uwplatt.edu

Thank you.

TO: Local News Media & County Clerks in WRRTC's Region

Please publish or post to inform members of the public that may be interested.

Thank you for your assistance.

WISCONSIN RIVER RAIL TRANSIT COMMISSION**Friday – 6 February 2004 - 10:00 a.m.****Dane County Highway Garage, Madison, Wisconsin**

1. **Call to Order** – Chairman Shroble
2. **Roll Call**
3. **Proof of Public Notice**
4. **Approval of Agenda as Distributed / Possible Addition of New Items**
5. **Approval of the 9 January 2004 Meeting Minutes** – prepared by Joni Herren Graves
6. **Approval of Motions made by the Executive Committee at its 9 January 2004 meeting**
7. **WRRTC Business** these issues will be considered and possibly acted on...
 - a. **Treasurer's Report & Invoices** – presented by Jim Matzinger
 - b. **Recommendation to accept the 1999-2002 Audits**—presented by Jim Matzinger
 - c. **Discussion and possible action related to Auditor's recommendations**—Matzinger
 - d. **Request for authorization to proceed with the 2003 Audit**—Matzinger/Graves
 - e. **Status of invoicing WRRTC member counties for 2004 project funding**—Matzinger/Graves
 - f. **Status on non-member & EWCRC project funding commitments for 2004**—Graves
 - g. **Draft 2004 Budget**—Matzinger/Graves
 - h. **Policy & Process Discussion** (continued from the January meeting; a handout is included in the Commissioner's packets)—Graves
 - i. **Consideration of levying Transaction Fees**—continued from the Dec 2003 mtg
 - j. **Update on WRRTC backgrounder/brochure & web site**—Graves/Van Schwartz
 - k. **James Lass/Illinois Permit Request** (some material is included in the Commissioner's packets; Eileen Brownlee is working to gather additional information related to this ambiguous request so, at the time of the February meeting, action may or may not be appropriate).
 - l. **Other Business...**
1. **Wisconsin & Southern Monthly Operator's Report**—Ken Lucht
2. **WisDOT Update**—Frank Huntington

Unless otherwise noticed, the Commission's meetings are held on the first Friday after the first Tuesday of each month at 10 a.m. at the Dane County Highway/Transportation Building

6 February - FULL COMMISSION

5 March - exec. mtg.

9 April - exec. mtg.

7 May - FULL COMMISSION

4 June - exec. mtg.

9 July - exec. mtg.

6 August - FULL COMMISSION

10 September - exec. mtg.

8 October - exec. mtg.

5 November - FULL COMMISSION

10 December - exec. mtg.

Adjournment